



**CARSWELL
CENTRE**
1871 Danforth Ave
Toronto, ON M4C 1J3
Tel: 416-699-7775
Fax: 416-699-7766

COXWELL SITE
#105-840 Coxwell Ave
Toronto, ON M4C 5T2
Tel: 416-469-6464
Fax: 416-469-6164

TAYLOR MASSEY
4 The Market Place
Toronto, ON M4C 5M1
Tel: 647-251-8195
Fax: 1-844-329-6384

Registered Nurse (RN) Permanent, Full-Time

Company Description

South East Toronto Family Health Team (SETFHT) is an academic primary care clinic affiliated with the University of Toronto. Our organization is comprised of a variety of Interdepartmental Healthcare Professionals (IHPs) that include: physicians, medical residents, nurse practitioners, registered nurses, dietitians, social workers, psychologists, patient care coordinators, physician assistants and chiropractors, all of whom are assisted by an exceptional administrative and clinical support team.

SETFHT is a partner at the Health Access Taylor Massey (HATM) clinic, which is bringing a wave of primary care and interprofessional resources to the Taylor Massey community. SETFHT is also leveraging existing supports and services in the community to improve access to comprehensive primary and social care for its residents.

Position Profile

We are seeking a dedicated and skilled Registered Nurse (RN) to join our healthcare team. As a key member of SETFHT, and an integral member on a team of IHPs team, the RN will deliver quality nursing care in accordance with SETFHT policies and professional practice standards as well as according to the regulations set out by the College of Nurses of Ontario. The RN will perform routine nursing duties and ensure that the nursing needs of SETFHT patients and physicians are met.

Accountability

The RN reports and is accountable to the SETFHT Executive Director. All clinical decision making outside the scope of the RN must be done in consultation with a SETFHT Nurse Practitioner and/or physicians of SETFHT.

Authority

The RN does not direct the activities of staff or function without direction from SETFHT's decision makers. The RN must comply with the practice standards set by their regulatory college.

Decision Making

On a regular and continuous basis, the RN exercises clinical judgment and assumes responsibility for decisions, consequences and results having an impact on people, costs and/or quality of service within SETFHT.

Role & Responsibilities

The RNs are encouraged to operate within their full scope of practice. They are required to work cooperatively with all staff at SETFHT in the promotion of patient health and prevention of disease.

HEAD OFFICE

4th Floor - 1871 Danforth Avenue Toronto, ON M4C 1J3 T: 416-423-8800 F: 416-423-8803



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- Accurately document confidential patient information, treatment plans and outcomes accurately and in a timely manner
- Perform clinical procedures including, but not limited to, pap tests, suture removal, skin and wound dressings, TB testing, wart treatment and ear-syringing
- Maintain the medical record alert system to recall patients for health promotion and disease prevention follow-up such as pap smears, mammograms, FOB testing, hypertension and diabetes care
- Administer and record immunizations and allergy injections. Ensure immunizations are current and educate patients as to the need for and possible side effects of such injections
- Assist in SETFHT vaccine management (monitor fridge temperatures, order vaccines, etc.)
- Perform BP checks, assessing response to medications, educating patients and promoting health through BP management
- Work collaboratively with the IHP team in the development, implementation and monitoring of chronic disease management programs around key health issues such as cardiovascular disease and diabetes
- Develop and hone collaborative community relationships to facilitate patient access to services upon physician/IHP team request
- Participate in RN team meetings to share ideas, experiences and learnings gleaned from attendance at continuing education events/programs to facilitate in overall team collaboration and cohesion
- Maintain a safe and clean working environment, adhering to IPAC protocols and ensuring equipment is properly sterilized and maintained
- Assist in the training and development of new staff and, occasionally, residents/students

Skills & Qualifications

- Current and valid license as a Registered Nurse (RN) with the College of Nurses of Ontario (CNO)
- Proven experience as an RN, preferably in a primary care setting, with 2 -3 years of clinical experience
- Proficiency using electronic medical record (EMR) systems
- Honed patient assessment and triage skills
- Commitment to providing compassionate and patient-centric care

Other Requirements

- Demonstrated flexibility and time management skills
- Ability to maintain a positive attitude in a high-pressure environment
- Excellent conflict management and resolution skills
- Experience working with low-income, multi-racial, multi-lingual newcomer communities
- Demonstrated commitment to working from an integrated anti-oppression/ anti-racist, LGBTQ+ positive framework
- Excellent communication skills (both verbal and written)
- Ability to work effectively within a diverse and multi-disciplinary team





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The above responsibilities are not to be considered all inclusive; the individual may be assigned other related duties in the interest of efficient operations of SETFHT.

Hours of Work

The successful candidate must be available to work weekdays, primarily between 8:30 AM – 4:30 PM with the possibility of evening and weekend shifts

Compensation

- The rate of pay is based on experience and will range from \$37.04 - \$40.19 per hour
- This position includes enrollment in SETFHT's Health Benefits Plan
- This position includes the optional enrollment in the Healthcare of Ontario Pension Plan (HOOPP) or a 4% payment in lieu of HOOPP
- This position includes paid time off

Thank you for your interest in the South East Toronto Family Health Team. Only those candidates selected will be contacted for an interview. Please, no direct telephone inquiries or email follow-ups.

We thank all applicants for their interest but only those selected for an interview will receive acknowledgement. Please note that a criminal background check will be conducted for this position. SETFHT supports a respectful and inclusive work environment for everyone and is committed to Anti-Oppression principles. We encourage qualified applicants of all ages, races, colour, ethnic origins, religions, abilities, gender identities and sexual orientations as well as peoples with disabilities to apply for this position as it reflects the broad diversity of communities we work with.

In accordance with the Ontario Human Rights Code and the Accessibility for Ontarians with Disabilities Act, 2005, accommodation will be provided in all parts of the hiring process. Accommodations are available on request for candidates taking part in all aspects of the selection process.

SETFHT encourages a scent-free environment. All employees, students, volunteers, and visitors are asked to refrain from wearing fragrances and other scented personal care products (i.e. perfumes, lotions, hairspray, etc.) while on the premises.

Job Contact Information

Human Resources

South East Toronto Family Health Team

E-mail: humanresources@setfht.on.ca

Subject: RN

Please forward cover letter and resume by 3:00 PM on July 12th, 2024

